

Project Support





Contents

About Us	3
Why Choose Edit Office	5
Project Process	7
Consultation	9
Proposal	10
Drawings	11
Samples	12
Showrooms	13
Stock Management	15
Delivery + Installation	17
Support	18
Sustainability	19
Partners	21

We are Edit Office

About Us

Edit Office is a trade only supplier of quality office brands.

- Nationwide Distribution of Office Interiors products to trade in the UK
- Represents key brands
- Bespoke own brands
- Partnerships with key Office Interiors specialists throughout the UK
- Key relationships with manufacturers in UK, Europe and Asia

We work a little differently

Our philosophy is simple. It is to offer high quality products at prices that customers can afford. We achieve this through our dedication to meticulous choice of materials allied to modern production methods. Thus, we can offer high quality products that are well designed at affordable prices. We work tirelessly with key partners throughout Europe to bring these high quality brands to the market. In the UK, we operate multiple warehouses and showrooms with over £4 million of stock to service our UK partners. For export markets, we offer a direct production to partner model with fast delivery lead times.

- We provide the Office Interiors industry in the UK with a unique offering from an extensive product portfolio. We work closely with key partners and offer support in terms of product portfolio, stock, design, pricing and logistics.
- We work closely with specific manufacturing partners whom we believe to bring a specific offering to our portfolio. We work with trusted/established brands as well as develop our own bespoke brand products. When we agree to work with any brand partners, we carefully consider not only what that brand represents but equally whether Edit Office is confident it can offer that brand fair representation within its portfolio to ensure significant market share and growth. If we believe the relationship does not work for both parties, then Edit Office will not commit to any manufacturer/brand.



Why Choose Edit Office

Edit Office will guide you through every step of your project, from initial concept to final installation. Whether you're designing a new workspace, upgrading your office furniture, or creating a custom solution, our expert team will work closely with you to ensure that every detail is covered. With our extensive product range, fast turnaround times, and commitment to quality, Edit Office is dedicated to bringing your vision to life, making your project a reality with ease and precision.



With over a decade of expertise in the furniture industry, we were established in Ireland in 2009 and expanded our presence to the UK in 2022. Our years of experience reflect our commitment to quality, innovation, and customer satisfaction.



We maintain a large stock holding valued at over £4 million, ensuring that a wide range of products is readily available for fast delivery. This extensive inventory allows us to quickly fulfill orders and meet the demands of our customers without delays, ensuring timely and efficient service.



We offer comprehensive nationwide services, including efficient distribution, professional installation, and free delivery. Our goal is to ensure a seamless and hassle-free experience for all our customers, no matter where you are located.



We offer high-quality products at affordable prices, ensuring that our customers receive exceptional value without compromising on durability or performance. To provide added peace of mind, all our products come with a 10-year guarantee, reflecting our commitment to long-lasting quality and customer satisfaction.



We collaborate with reputable manufacturers across the UK and EU to bring you high-quality products that adhere to strict European Union (EU) and British Standards (BS) regulations. This ensures that every item we offer meets the highest standards of safety, quality, and durability.



We have established strong, long-term relationships with leading manufacturers across the UK, Europe, and Asia. These partnerships enable us to source a wide variety of high-quality products, leveraging global expertise to meet the evolving needs of our customers while ensuring the highest standards of craftsmanship and innovation.



We are committed to excellence by employing only high-quality engineering and the latest techniques in product design and development. This ensures our products are innovative, durable, and built to meet the highest standards of functionality and style.



We provide unrivaled service and support to all our key partners, ensuring a seamless and collaborative experience. Our dedicated team offers personalized assistance, proactive solutions, and consistent communication, helping our partners achieve their goals with confidence and efficiency. We are committed to building lasting relationships and delivering exceptional value every step of the way.

Project Process

Edit Office offers a comprehensive project service, guiding you from start to finish. Our process includes expert consultation, detailed drawings, seamless delivery, and professional installation, ensuring your vision becomes a reality with ease and precision.



Consultation

Helping clients bring their visions to life.



At Edit Office, we specialise in providing consultation services for furniture projects, helping clients bring their visions to life with efficiency and precision. Our experienced team works closely with you to understand your specific needs, design preferences, and project goals. We offer tailored solutions, strategic planning, and expert recommendations to ensure your furniture project is both functional and aesthetically pleasing. Whether you're designing office spaces, home interiors, or working on custom projects, Edit Office is committed to guiding you every step of the way.

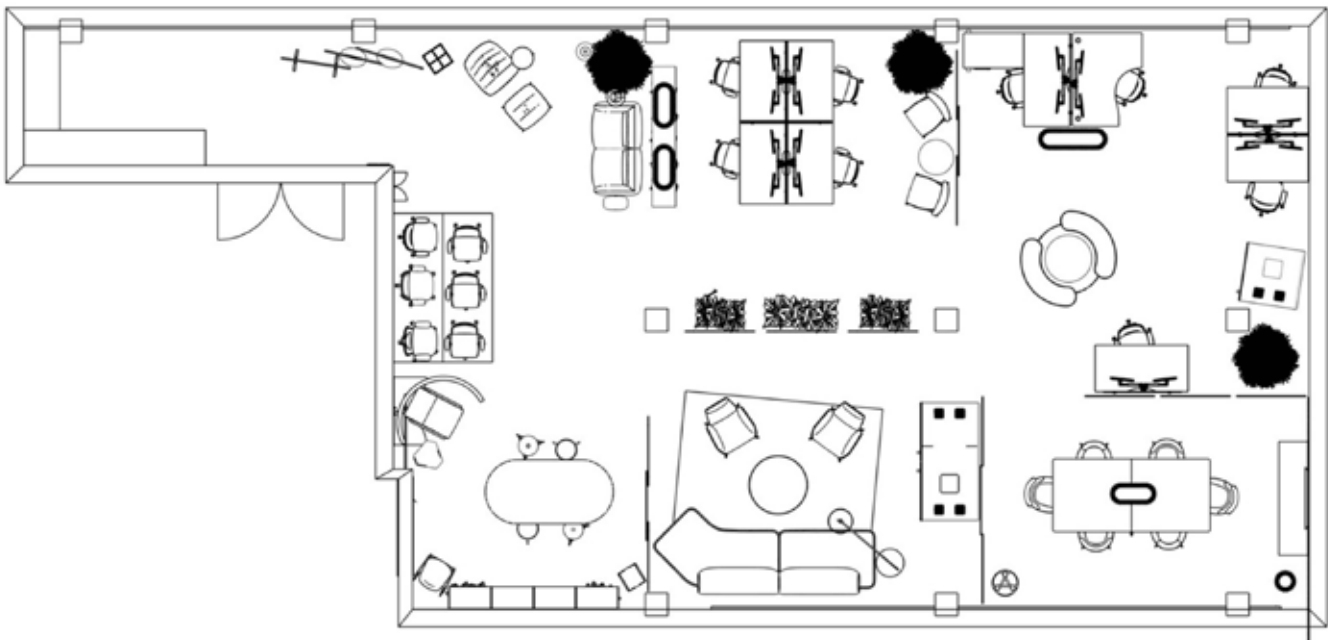
Proposal

Based on the consultation we will generate a personalised quote tailored to your specific product needs using our innovative quote software. This ensures accuracy, efficiency, and a seamless experience, providing you with a detailed proposal that aligns perfectly with your requirements.



Our web portal has been developed with the aim of making it easier for our partners to locate our portfolio of products and to view the prices (reseller login required). We are committed to continually enhancing our product offer, website and presentation tools.

- Product Offer - Access our wide range of products online including images, video, technical specifications, brochures and more.
- Configuration - Our configuration tool allows users to change product attributes such as colours, fabrics, size and more. Users can also create a PDF with product content.
- Quotation Software - We offer free online project and quotation management software for all our resellers.



Drawings

Our trade partners get free access to our team of in house Interior Architects who can create design ideas and 3D space plans for our trade partners.

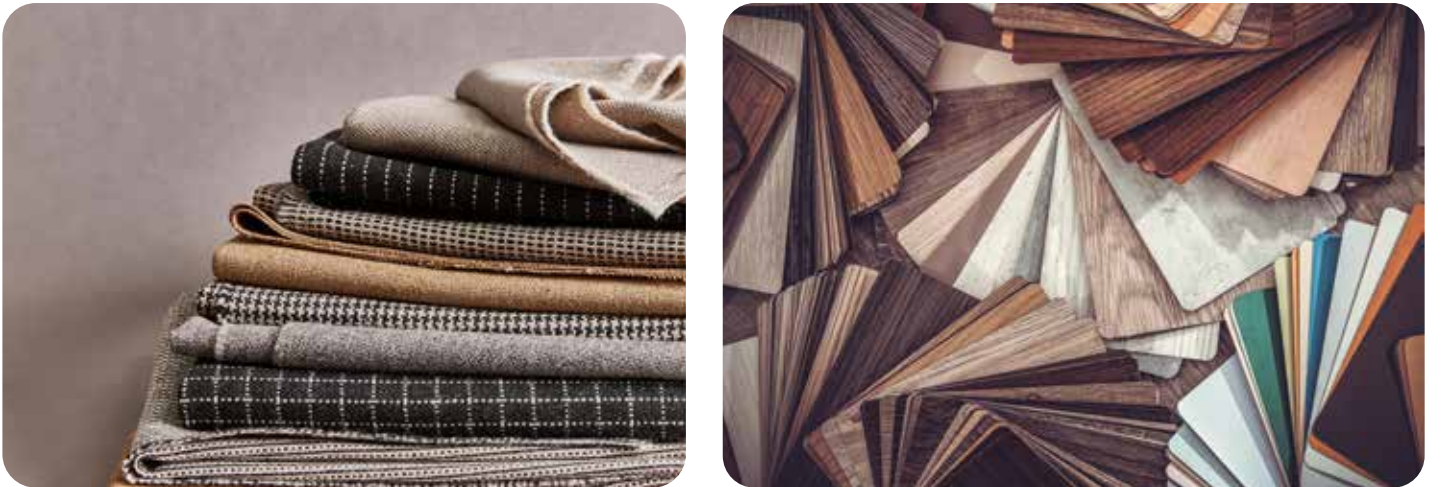
These are pulled together in a professional presentation with our trade partners company logo and details, helping the end client envisage how it will look and help secure those all important orders.

Our free design service is on the basis of 1 full visual with 1 amendment, any further amendments after that is charged at £50.00.



Samples

We provide an extensive selection of product finishes to meet your unique style and functional needs. Our offerings include options from some of the most renowned and high-quality fabric manufacturers in the industry. Whether you're looking for sleek modern designs, timeless classics, or custom solutions, our finishes are crafted to ensure durability, aesthetic appeal, and superior performance.



Showrooms

Experience Innovation, Style, and Comfort



Edit Office provides clients with the option of a virtual showroom, along with two physical showrooms in London and Glasgow. Here, you can explore our wide range of furniture collections, experience the quality up close, and discover the ideal solutions for your workspace.

Consult with one of our experienced account managers or interior designers to schedule an appointment and explore our showroom’s wide selection of furniture in person. During your visit, you’ll also have the opportunity to browse our extensive swatch catalogues, helping you choose the perfect style, fabric, and colour to bring your project vision to life. Our team will guide you every step of the way to ensure your choices align with your needs and aesthetic preferences.



London Showroom

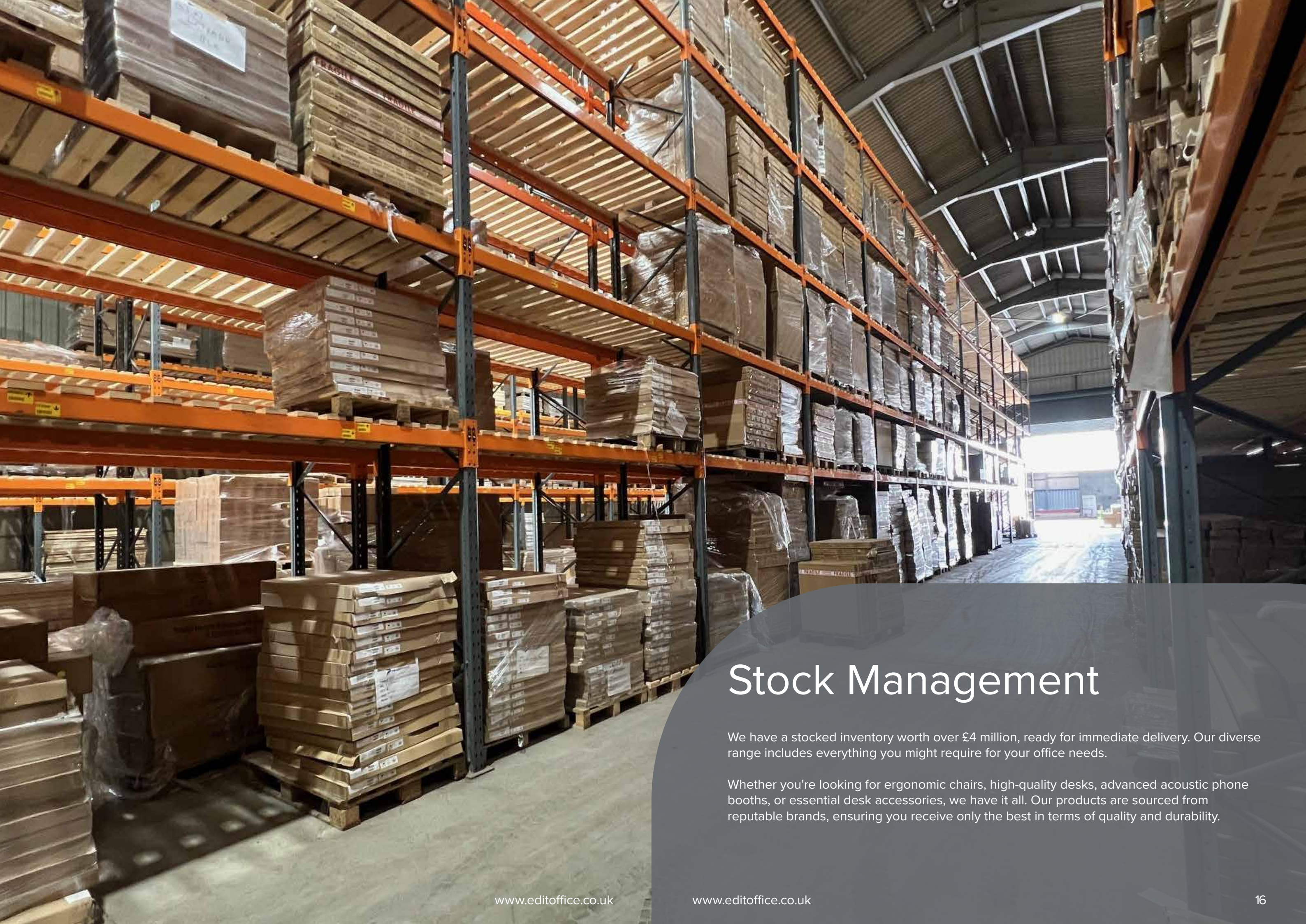
2nd Floor
The Vault
8-11 St John’s Lane
Clerkenwell
EC1M 4BF

Glasgow Showroom

Unit 16, Langlands
Business Park,
Kelvin Industrial Estate,
East Kilbride,
G75 0YF

Click here to view our virtual showrooms - [link](#)





Stock Management

We have a stocked inventory worth over £4 million, ready for immediate delivery. Our diverse range includes everything you might require for your office needs.

Whether you're looking for ergonomic chairs, high-quality desks, advanced acoustic phone booths, or essential desk accessories, we have it all. Our products are sourced from reputable brands, ensuring you receive only the best in terms of quality and durability.

Delivery

Edit Office provides a fast and reliable furniture delivery service, ensuring a quick turnaround thanks to our extensive range of stocked options in our UK warehouses.

Leveraging a well-established pallet network, we can swiftly and efficiently distribute our products to customers across the UK. This system allows us to minimise waiting times and ensure prompt deliveries, even for larger or bulkier items. Whether you need a single piece or a full office setup, we are committed to delivering quality furniture solutions exactly when you need them.



Installation

Edit Office provides a professional, and dependable office furniture installation service tailored to meet your needs. Our skilled and experienced installation team takes care of every detail, from assembling furniture to ensuring it is perfectly positioned and ready for use. We pride ourselves on efficiency and precision, making the entire process seamless and hassle-free for you. Whether you're setting up a new office, upgrading your workspace, or reconfiguring your current layout, our team is dedicated to delivering a top-quality service that allows you to focus on your business with confidence.

Support

Our dedicated support and sales team is here to assist you at every stage of your journey with us. From helping you select the right products and guiding you through the entire order process to coordinating delivery and installation, we are committed to providing a seamless and stress-free experience. Our team takes the time to understand your specific requirements, ensuring that every detail is addressed with care and precision.



In addition to our exceptional pre-sales and order support, we offer comprehensive aftercare services designed to give you peace of mind. Whether you have questions, need adjustments, or encounter any issues after your purchase, our team is always on hand to assist. We strive to deliver solutions quickly and effectively. At Edit Office, your needs are our priority, and we are dedicated to building lasting relationships through outstanding service and support.

Sustainability

Our way to a more sustainable future.

We are an environmentally aware company that is proactive in its approach to safe safeguarding the environment and in playing its part in tackling climate change. We believe in making a difference, both at a personal and corporate level, through our actions and behaviour.

We believe that being sustainable is a mindset and not just a philosophy. In our quest to become more sustainable, we have began partnerships with organisations that help us achieve our sustainability goals. We also believe in offering products from suppliers that are sustainable and have the same approach as us when it comes to safeguarding the environment.

By choosing Edit Office, you are partnering with a company that values quality, efficiency, and environmental responsibility. Let us help you create an outstanding workspace with our sustainable, high-quality, and reliable furniture solutions.

Recolight - WEEE Scheme

Recolight use Approved Authorised Treatment Facilities to recycle waste. This ensures that the waste is treated responsibly, maximising the amount of recycling that can achieved and its impact on the environment. Edit Office is a registered recolight Member for all sit stand desks.



GREEN TAG

Our sit-stand desk frames are now Global Green Tag certified. Global GreenTag independently assures that every product is fitness tested and certified under one of their two leading certification programs that use the world's best scientific methods. That's why they have earned the reputation and trust.



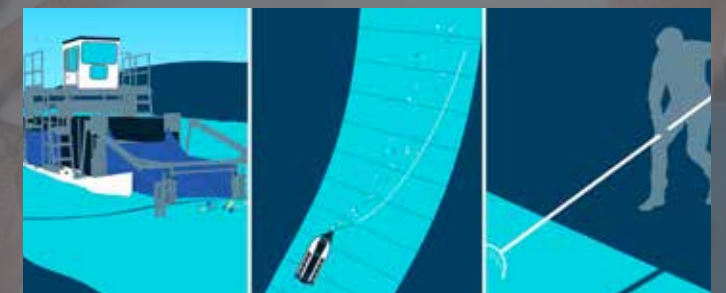
PLANT-A-TREE

We are a company committed to environmental responsibility, actively contributing to the fight against climate change through our Plant-A-Tree (PAT) initiative. For every desk sold, we plant a tree.



Supporting Ocean Cleanup Charities

As part of our dedication to environmental sustainability, we actively support Ocean Cleanup Charities by making regular donations. These organisations work tirelessly to remove plastic waste from our seas, helping to preserve marine ecosystems and safeguard the future of ocean life.



Our Partners

We work with some of the biggest brands and industry experts to offer the best products on the market.

No company can succeed without exceptional products, and that is our focus. We develop bespoke products under the Edit Office brand and collaborate with key manufacturers to distribute their brands, allowing us to offer an extensive and diverse portfolio. This includes desking, screens, seating, soft furnishings, acoustics, and ergonomic accessories.

balma

KLEIBER

intar:seating

LEVANTA



mikomax
smart office.



HIDE
PHONE BOOTHS

Edit Office England Warehouse

Cotton Farm

Graveley

St Neots, PE19 6PU

Tel: +44 (20) 37 444496

Edit Office London Showroom

2nd Floor, The Vault

8-11 St John's Lane

Clerkenwell, EC1M 4BF

Tel: +44 (20) 37 444496

Edit Office Scotland Showroom

Unit 16, Langlands Business Park,

Kelvin Industrial Estate,

East Kilbride, G75 0YF

Tel: +44 (20) 37 444496